

Appendix "D"

APPLICATION FOR REVIEW

Date: _____ Home Phone: _____

Owner: _____ Other Phone: _____

Address: _____ Email: _____

A review is hereby requested to make the following modification, alteration or addition (hereinafter referred to as "Modification") to the above named property.

Modification shall be in strict accordance with the approved drawings and all notations to such drawings at the time of approval. Approval of this request is contingent upon Owner acceptance of all liability for damage to any structure or utilities, including but not limited to streets, fences, walls, electrical lines, water pipes, sewers, irrigation systems, and unsightly conditions at the site that result from the construction and/or operation of said Modification. Modification shall be completed in a timely and efficient manner and by the Completion Date set forth below. Any damage resulting from construction and/or operation of the Modification shall be remedied within ten (10) days of the first date of damage, or the deposit is subject to forfeit.

Contractor: _____ Phone: _____

Address: _____ License #: _____

Proposed Start Date: _____ Completion Date: _____

Certificate of Insurance Attached: _____

TWO (2) SETS OF EACH PLAN ARE REQUIRED (DUE 10 DAYS PRIOR TO THE MEETING.)

Include such details as the dimensions, materials, color, design, location and other pertinent data as necessary to describe the project in detail. Damage Deposits for work such as pool/spa additions/alterations, lanai extension, reroofs, painting, driveway revisions, landscape renovations, room additions and generators must be submitted prior to the commencement of the work.

Please mail all requests to: **Architectural Modifications Review Committee**
Shadow Wood Community Association, Inc.
23101 Oakwilde Boulevard
Esteros, FL 34135
Ph: 239-948-4900 Fax: 239-948-4963

(Note: electronic copies of plans cannot be accepted)

I HAVE READ THE ABOVE AND UNDERSTAND MY RESPONSIBILITIES:

Homeowner: _____ Contractor: _____

Date: _____ Date: _____

The AMRC will respond IN WRITING within **45 days** of receipt of the completed request.

ATTACHMENTS PROVIDED: (for office use only)		
<input type="checkbox"/> NEIGHBORHOOD HOA APPROVAL	<input type="checkbox"/> FLOOR PLANS	<input type="checkbox"/> LANDSCAPE PLAN
<input type="checkbox"/> SITE PLAN	<input type="checkbox"/> COLOR CHIPS	<input type="checkbox"/> MATERIALS LIST/ SAMPLES
<input type="checkbox"/> CERTIFICATE OF INSURANCE	<input type="checkbox"/> DAMAGE DEPOSIT	
<input type="checkbox"/> OTHER: _____		

Modifications, Additions or Structure Changes: Provide a floor plan of existing structure (before modifications), floor plan of structure after modifications, foundation plan (additions only), wall sections (additions only), site plan showing existing structure & effect of modification, elevation drawings of all original & changed walls, roof plans of existing & new rooflines, exterior finishes & color scheme, updated landscape plan if changes will result from structure modifications, and refundable damage deposit as required. The floor plan should indicate location of street and neighboring houses for perspective. A refundable damage deposit is required as outlined below.

New Driveway Pavers: Provide a sketch of the driveway showing present and planned dimensions. The drawing should show the street and closest neighbor's property line. Provide a picture of the paver pattern and a color photo or brochure showing the color(s) and \$500 refundable damage deposit as required.

Gutters: Provide a sketch of the home relative to the street, showing the roofline, with dimensions and the location of all gutters and downspouts. If property borders a lake, the drawing must also show location of underground drainage pipe into the lake, extending below the typical winter low water line. Be advised that the color of all gutters must match the fascia trim color and the downspout color must match the house or trim color, as appropriate.

Landscaping Changes: Provide a landscape plan or sketch showing the existing plantings and a landscape plan showing the revised plantings. Each new plant must be highlighted, numbered and identified on a separate listing using the number as a reference, noting species, size and color. A refundable damage deposit of \$500 is required as outlined below.

Generator/ Propane: Provide a site plan showing location of equipment, spec sheet showing size and dimensions of equipment and landscape plan to screen equipment from view of neighboring properties. A refundable damage deposit of \$500 is required as outlined below.

Solar Panels: Provide a sketch of home in relation to the street, showing location & size of solar panels and location of equipment used for operation of panels in relation to the street. All piping and equipment must be placed in an inconspicuous location, pipe colors to match the color of the house as closely as possible. Any equipment installed for the operation of the solar panels must be properly screened from view.

House Painting: Repainting the residence in the originally approved color scheme does not require approval. If work is performed by a contractor, a \$1,000 refundable damage deposit is required. Changing ANY exterior color requires approval and requires submittal of paint chips showing new color(s) to be used (Specify doors, trim or main color), and site and/or elevation drawings indicating locations where multiple colors are planned.

Hurricane Shutters/ Protective Screening: Provide sample of material to be utilized in the desired color, a floor plan showing openings where Shutters/ Protective Screen is to be installed, elevation drawings showing any permanently mounted material visible after shutters removed or retracted, and an updated landscape plan if appropriate.

Fountains, Lawn Ornaments, Trellises, Statues: Provide site plan showing planned locations, with relevant landscaping, picture or drawing showing size of fountain, trellis, statue or ornament.

Damage Deposit* required for (but not limited to) the following items:

(The AMRC reserves the right to collect a damage deposit for other items which may not be specifically listed below.)

Pool/Spa Additions/Alterations	\$2,000	Room Addition	\$2,000
Lanai Extension	\$1,000	Reroof	\$1,000
Painting	\$1,000	Driveway Revisions	\$500
Landscape Renovations	\$500	Generators	\$500

*Deposit is refunded upon satisfactory completion of the project and all remedial work has been completed.